

**MEMORANDUM**

TO: Maryland Environmental Trust (MET) Board of Trustees, Area Representatives and Trustees Emeritus

FROM: John Turgeon, Acting Director

DATE: September 9, 2019

RE: **Board of Trustees Meeting on Monday September 9, 2019 at 4:00 PM.**  
There will be a light snack provided after the meeting concludes in the MET offices. No food or beverages are allowed in the Maryland Historical Trust (MHT) conference room.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE  
CROWNSVILLE, MARYLAND  
THIRD FLOOR CONFERENCE ROOM (MHT)**

**Finance Committee at 2:00 p.m.  
Executive Committee at 3:00 p.m.**

*AGENDA*

- 4:00 PM Regular Meeting of the Board of Trustees**
- I. Call to Order**
  - II. Board Work Plan & Governance Topics (Mary /Royden)**
    - A. Adopting Minutes of June 17, 2019 regular meeting.
    - B. Chairwoman's Report (Mary)
  - III. Acting Director's Report (John)**
    - FY 2020 work plan
    - FY 2019 completed dashboard
  - IV. Committee Reports (verbal/handout)**
    - A. Governance & Nominating (Toby)**
      - Update on Nomination Process
    - B. Finance (Julia)**

1. Private budget update (information/update)

**C. Easements & Stewardship (Royden/John)**

1. Committee Report (information/update)
2. Consent Calendar -- New Easements/Amendments
  - a. Salt Grass Farm, LLC, 179.41 acres, Worcester County w/Lower Shore Land Trust, Inc.
  - b. Maryland Port Administration (Masonville Cove), 46.845 acres, Baltimore City w/Baltimore Green Space, Inc.
3. Stewardship Item
  - a. Request for approval of series of fall festival events (hay rides, etc) on easement property granted by Lafarge MidAtlantic LLC, Frederick County (MET# 1045LAF12.FRED)

**D. Agriculture (Martha)**

1. Committee Report (information/update)

**E. Land Trust Advisory Committee (Phil)**

1. Cooperative Agreement Request from Chesapeake Conservancy
2. Land Trust Assistance Program Report
3. Land Trust Advisory Committee Report

**F. Grants Committee (Gary/Mary)**

1. Committee Report (information/update)

**G. Other Committee Updates**

**V. Other Business**

**VI. Adjourn Open Meeting**

**VII. Closed Meeting**

1. A portion of this public meeting may be closed to discuss matters with legal counsel.