

MEMORANDUM

TO: Maryland Environmental Trust (MET) Board of Trustees, Area Representatives and Trustees Emeritus

FROM: John Turgeon, Acting Director

DATE: February 3, 2020

RE: **Board of Trustees Meeting on Monday February 3, 2020 at 4:00 PM.**
There will be a light snack provided after the meeting concludes in the MET offices. No food or beverages are allowed in the Maryland Historical Trust (MHT) conference room.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

**Finance Committee at 2:00 p.m.
Executive Committee at 3:00 p.m.**

AGENDA

- 4:00 PM Regular Meeting of the Board of Trustees**
- I. Call to Order**
 - II. Board Work Plan & Governance Topics (Mary /Royden)**
 - A. Adopting Minutes of December 2, 2019 regular meeting.
 - B. Chairwoman's Report (Mary)
 - III. Acting Director's Report (John)**
 - IV. Committee Reports (verbal/handout)**
 - A. Governance & Nominating (Toby)**
 - B. Finance (Julia)**
 - 1. Private budget update (information/update)

B. Easements & Stewardship (Royden/John)

1. Presentation by Ann Carlson
2. Committee Report (information/update)
3. Consent Calendar
 - a. Request to Amend Conditions for Approval of Second Amendment to Deed of Conservation Easement granted by Virginia C. Quigley and Harry Burton Leary, Jr. Trust (0797QUI04.ANNE)

C. Agriculture (Scott)

1. Committee Report (information/update)

D. Land Trust Advisory Committee (Phil)

1. Cooperative Agreement Request (if applicable)
2. Land Trust Assistance Program Report
3. Land Trust Advisory Committee Report

E. Grants Committee (Gary/Mary)

1. Committee Report (information/update)

F. Other Committee Updates

V. Other Business

VI. Adjourn Open Meeting