

Maryland Department of Natural Resources



When filling out a seasonal application, please make sure that you send it directly to the park/person listed on the position announcement.

Application For Seasonal Employment: Please note you must fill out one application per park.

Social Security Number: _____ - _____ - _____

1. Applying for: Please Print all Information

Title of State job: _____

2. Tell Us Who You Are:

Name _____
Last First MI

Address _____
Street City State County Zip

Home Phone _____ Work Phone _____

Can you speak a language other than English? None ___ Some ___ Fluent ___ Which language(s)? _____

3. Tell Us About Your Education:

High School graduate or GED? Yes ___ No ___ If no, highest grade completed _____

High School name, address and dates attended:	Trade/Technical School name, address and dates attended:
Major course of study:	

College graduate? Yes ___ No ___ If no, number of credits completed _____

Undergraduate College/University	Graduate School
address:	address:
pertinent undergraduate courses:	pertinent graduate courses:

4. Tell Us About Your Work Experience

Your present or last job. Where did you work? Name of employer: _____

Address where you worked: _____
Street City State Zip

Your Supervisor's name and phone number: _____

Your job title: _____

Hours per week: _____ Job Duties included: _____

Reason for leaving: _____

Your next most recent job: Where did you work? Name of employer: _____

Address where you worked: _____
Street City State Zip

Your Supervisor's name and phone number: _____

Your job title: _____

Hours per week: _____ Job Duties included: _____

Reason for leaving: _____

Did you supervise anyone in your previous employment? Yes _____ No _____

Please use this space below for any additional information you feel pertinent. (i.e. honor roll, member of school athletic program, club or organization, hobbies, etc.)

5. Do You Have a License or Certificate For a Trade or Profession? (i.e. first aid, lifeguard certification, etc.) Yes _____ No _____ If yes, please submit a copy with this form.

6. For Positions Requiring a Driver's License, Please Include Your License Number and Expiration Date. D.L. # _____ Exp. Date _____

"Under Maryland Law an employer may not require or demand any applicant for employment or prospective employment or any employee to submit to or take a polygraph, lie detector or similar test or examination as a condition of employment or continued employment. Any employer who violates this provision is guilty of a misdemeanor and subject to a fine not to exceed \$100."

Have you ever been convicted of any violation of law other than minor traffic violations? Yes _____ No _____ If yes, give date, place of conviction, charge and disposition of each case. The information provided is looked upon only as one of the factors considered in the employment decision and is evaluated on a case-by-case basis in terms of nature, severity, date of the offense and in relation to the position for which you are being considered. Conviction of a crime will not necessarily bar you from employment unless you are applying for a law enforcement position (Labor and Employment Article, Section 3-702 (b) Annotated Code of Maryland).

Date: _____ Signature of Applicant: _____

Where will you accept employment in Maryland? Please send a separate application to each State Park you are applying to.

Central Maryland Parks

- | | | |
|---|--|---|
| 207- Elk Neck State Park
4395 Turkey Point Rd.
North East, MD 21901
(410) 287-5333 | 208- Fair Hill Natural Resource Management Area
300 Tawes Drive
Elkton, MD 21921
(410) 398-1246 | 204- Gunpowder Falls State Park
2813 Jerusalem Rd.
P.O. BOX 480
Kingsville, MD 21087
(410) 592- 2897 |
| 205- Patapsco Valley State Park
8020 Baltimore National Pike
Ellicott City, Md 21043
(410) 461-5005 | 225- Rocks/Susquehanna State Parks
3318 Rocks Chrome Hill Rd.
Jarrettsville, MD 21084
(410) 557-7994 | 228- Seneca Creek State Park
11950 Clopper Rd.
Gaithersburg, MD 20878
(301) 924-2127 |

Southern Maryland Parks

- | | | | |
|--|---|---|--|
| 230- Merkle Wildlife Sanctuary
11704 Fenno Rd.
Upper Marlboro, MD 20772
(301) 888-1410 | 235- Point Lookout State Park
11175 Point Lookout Rd.
Scotland, MD 20689
(301) 872-5689 | 200- Sandy Point State Park
1100 East College Pkwy
Annapolis, MD 21401
(410) 974-2149 | 001- Tawes State Office Bldg.
580 Taylor Ave.
Annapolis, MD 21401
(410) 260-8080 |
|--|---|---|--|
- Southern Maryland Regional Complex (This covers Smallwood SP, Cedarville SF, Rosaryville SP, Chapel Point SP, Purse SP, Merkle Wildlife Sanctuary and Mattawoman NEA)**
10201 Bee Oak Rd.
Brandywine, MD 20613
(301)888-1410

Eastern Maryland Parks

- | | | | |
|--|---|---|--|
| 246- Assateague State Park
7307 Stephen Decatur Hwy.
Berlin, MD 21811
(410) 641-2120 | 238- Janes Island State Park
26280 Alfred Lawson Dr.
Crisfield, MD 21817
(410) 968-1565 | 249- Pocomoke River State Park
3461 Worcester Hwy.
Snow Hill, MD 21863
(410) 632-2566 | 232-Tuckahoe/Martinak State Park
13070 Crouse Mill Rd.
Queen Anne, MD 21657
(410)820-1668
(This covers Wye Island, Choptank River Fishing Pier, Black Walnut Point SP, Wye Oak SP, and Sassafras River NRMA) |
|--|---|---|--|
- 334- Somers Cove Marina**
715 Broadway, P.O. Box 67
Crisfield, MD 21817
(410) 986-0925

Western Maryland Parks

- | | | | |
|--|--|--|---|
| 242- Sideling Hill Exhibit Center
C/O Ft. Frederick State Park
11100 Fort Frederick Rd.
Big Pool, MD 21711
(301) 842-2155 | 241- Fort Frederick State Park
11100 Fort Frederick Rd.
Big Pool, MD 21711
(301) 842-2155 | 218- Deep Creek Lake Recreation Area
C/O MD Park Service
898 State Park Rd.
Swanton, MD 21561
(301)387-5563 | 219- Herrington Manor State Pk
222 Herrington La.
Oakland, MD 21550
(301) 334-9180 |
| 215- Gambrill State Park
C/O Cunningham Falls State Park
14039 Catocctin Hollow Rd.
Thurmont, MD 21788
(301) 271-7574 | 214- Cunningham Falls State Pk.
14039 Catocctin Hollow Rd.
Thurmont, MD 21788
(301) 271-7574 | South Mountain Recreation Area
21843 National Pike,
Boonsboro, MD 21713-9535
(301) 791-4767 | (This covers South Mountain SP, Gathland SP, Greenbrier SP, Washington Monument SP, and Echo Lake) |
| 222- New Germany/Savage River
349 Headquarters La.
Grantsville, MD 21536
(301) 895-5453 | 203- Rocky Gap State Park
12500 Pleasant Valley Rd.
Flintstone, MD 21530
(301) 777-2139 | | |

You must be legally authorized to work in the United States under the United States Immigration Reform and Control Act of 1996.

You may be tested for illegal drug use. If selected for a position in the classified service you may be given a medical examination to determine your ability to perform job related functions.

I hereby affirm that this application contains no willful misrepresentations or falsifications and that this information given by me is true and complete to the best of my knowledge and belief. I am aware that should investigation at any time disclose any misrepresentation or falsification, my application will be disproved, my name removed from the eligible list and that I will not be certified for employment in any position under the jurisdiction of the Department of Personnel. I am aware that a false Statement is punishable under law by fine or imprisonment or both.

DATE: _____ SIGNATURE OF APPLICANT: _____

(If this application is used for hiring purposes, remove this section of the application prior to the interview process.)

To further its commitment to equal opportunity employment, the State of Maryland requests applicants to provide voluntary, the following information. This information will be used for statistical purposes only by authorized personnel.

YR. MO. DAY

Birth Date: ____ - ____ - ____ Male ____ Female ____ Are you a US Citizen or Legal Alien? Yes ____ No ____

Race/Ethnic Identification- Please Check One Only

- 1. ____ White (not of Hispanic origin): Includes persons having origin in any of the original peoples of Europe, North Africa or the Middle East.
- 2. ____ Black (not of Hispanic origin): Includes persons having origin in any of the Black racial groups of Africa.
- 3. ____ Asian or Pacific Islanders: Includes persons having origins in any of the original peoples of the Far East, South East Asia, the Indian Sub Continent, or the Pacific Islands.
- 4. ____ American Indian or Alaskan Native: Includes persons having origins in any of the original peoples or North America, and who maintain cultural identification through tribal affiliation.
- 5. ____ Hispanic: Includes persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

(For Interviewer's Use Only)

Park Applied to: _____ Date Interviewed: _____

Interviewed by: _____ Interview Score: _____

Interview scheduled for: _____ Interviewee arrived: ____ On time ____ Minutes late ____ No show

How did interviewee find out about this position?

Newspaper Job Service Internet Radio
School Park signs Other: _____

Offer Made: ____ Yes ____ No

____ Accepted ____ Declined, If declined, Why?:

Already Employed Not enough Money
No Transportation Type of work not of interest
Looking for full-time employment Other: _____

What would make the job more appealing?

Higher pay rate (dollar amount) _____ Provide year-round employment
Provide transportation Other: _____

Starting Date: _____ Starting Salary: _____

Finishing Date: _____