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MEMORANDUM

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: September 22, 2017

RE: Board of Trustees Meeting on Monday, October 2, 2017.
The Board will gather at 6:00 pm for a catered dinner in the MET offices.
No food or beverages are allowed in the MHT conference room.
The business meeting begins at 6:30 pm – 8:30 pm.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

Prior to the Board meeting on October 2, 2017 the following committees will meet in the MET Conference Room (3.325), located on the third floor:

**Finance Committee: 3:30 pm
Executive Committee: 5:00 pm**

AGENDA

- I. Board Work Plan & Governance Topics (Jim /Bill) – [6:30– 7:30]**
- A. Adopt minutes of September 11, 2017 meeting
 - B. Chairman’s Report (Jim)
 - C. Director’s Report (Bill/item)
 - D. Presentation from Ted Sudol/Bill (CARTER): FMF planning update and Board Discussion (item)
- II. Committee Reports (verbal/handout) – [7:30– 8:15]**
- A. Governance & Nominating (Jay & David)**
 - 1. Governance Committee Report (information/update)
 - B. Finance (Doris/Bill/Tanya)**
 - 1. Private Side Budget update (information/update)

C. Easements & Stewardship (Julia/John T.)

1. Committee Report (information/update)
2. Approval of Consent Calendar:
 - a. Lewis M. Hale, 44.856 ac, Carroll County, Easement Donation
 - b. Nob Hill, Inc., 100.4952 ac, Baltimore County, Easement Donation
 - c. Charles C. Fenwick, Sr., Trustee of the Revocable Trust Agreement of Charles C. Fenwick, Sr., 97.99 ac, Baltimore County, Easement Donation
3. Presentation on results of Viewshed Study of proposed home site re: Old Colony Cove LLC request for second amendment, Anne Arundel County (MET #0797QUI04.ANNE; 312.83 ac) (update/approval)

D. Other Committee Updates

IV. Other Business

V. Adjourn

The next meeting will be held on Monday, November 6, 2017.

Additional enclosure(s):

Other information available on line: